

MAYFIELD CITY SCHOOL DISTRICT
Wednesday, October 23, 2013
Regular Board Meeting
Baker Administration Building
Irene P. Kay Board Room
1101 S.O.M. Center Road
Mayfield Heights, OH 44124-2006
7:30 P.M.

1. OPENING ITEMS

A. ROLL CALL - Mr. Dan Carlson, Mr. Pete Glynos, Ms. Sue Groszek, Mr. Al Hess, Mr. George J. Hughes

2. PLEDGE OF ALLEGIANCE/HONORS

The Pledge of Allegiance will be led by Millridge Elementary School student: Megan Kocsis.

MILLRIDGE ELEMENTARY SCHOOL STUDENT OF THE MONTH:

MEGAN KOCSIS

Megan Kocsis is a fifth grade student at Millridge Elementary School.

Megan possesses qualities that make her an ideal student, amazing friend and terrific role model for all students at Millridge.

Megan Kocsis is recognized by her teachers as having a great work ethic, kind heart, and contagious personality.

Megan Kocsis always goes the extra mile to help others. She volunteers during recess to work with Kindergarten students as well as students in the special needs room.

Megan Kocsis is seen as a leader and was recently elected to Student Council by her peers. She is also seen as a “cheer leader”. Through kind words and a smile she motivates others to keep trying to do their best.

Megan Kocsis is the type of student that any teacher would be proud to have in their classroom. Diane Hunziker, a teacher whom she volunteers for, describes her as extremely dependable and conscientious. “She is caring and gentle with the students. She takes her role very seriously. We can always count on Megan!”

B. HONORS --

1. Congratulations and recognition is extended to Mayfield Treasurer Scott Snyder & his staff for earning the Auditor of State "Award with Distinction". Mr. Snyder and his staff were presented with the award by representatives from the office of the Ohio Auditor of State.

According to the press release issued October 7, 2013 by the Ohio Auditor of State, "A recent financial audit of the Mayfield City School District by Auditor of State Dave Yost's office has

returned a clean audit report. The Mayfield City School District's excellent record keeping earned it the Auditor of State Award with Distinction."

"While a school's primary concern is its student, it must also remain accountable to taxpayers," Auditor Yost said. "Accurate record keeping is clearly a priority for Mayfield City Schools, and I am proud to present this award to the district.

2. Congratulations to the following certified staff for being recognized as having a **Master Teacher** Status as defined by the Ohio Department of Education and the Mayfield City School District

Master Teacher Committee:

**Diana Beebe
Jennifer Bokar-Hyland
Paula Canfield
Carl DiBernardo
Robert Friel
Michael Hughes
Vicki McGarry
Kevin Niemczura
John Paydo
Jean Richardson
Kate Sherwood**

3. PRESENTATIONS

A. MILLRIDGE PRESENTATION ON PATHWAYS TO LEARNING --

Caitlin Bernard, James Chisholm and Deborah Picker will be presenting on the P2L (Pathways to Learning) program at Millridge Elementary School.

B. STUDENT REPORT CARD UPDATE - MR. JOHN RIZZO

C. FIVE YEAR FORECAST PRESENTATION - MR. SCOTT SNYDER

File Attachments

[13-10-23 Five Year Financial Forecast.pdf \(195 KB\)](#)

4. COMMUNITY COMMUNICATIONS

None

5. PRESIDENT'S ANNOUNCEMENTS

None

6. BOARD MEMBER COMMITTEE REPORTS

None

7. SUPERINTENDENT'S ANNOUNCEMENTS

- Commented on the recent loss but extraordinary effort by the Girls Varsity Soccer team at its recent tournament match
- Shared his recent shadowing experience with the Cleveland Clinic CEVEC Program and its instructor Mr. Joe Marino
- Congratulated Dan Carlson University School Varsity Cross Country team for making it to Regionals

8. SUPERINTENDENT'S CONSENT AGENDA

Board Action: 2013-158

A. CERTIFIED - APPOINTMENT, SUPPLEMENTAL

The Superintendent recommends approval of the following personnel items for the 2013-2014 school year as presented by the Director of Personnel.

1. **Danielle D'Amico** - Science Olympiad Adv/MS, Step 0, \$466.00.
2. **Danielle D'Amico** - Science Olympiad Coach - \$475.00
3. **Paula Canfield** - AM/PM Supervision, High School - \$17.04 per hour as needed.
4. **Carol Garton** - AM/PM Supervision (Substitute), Center - \$17.04 per hour as needed.
5. **Patricia Jochum** - AM/PM Supervision, Lander - \$17.04 per hour as needed.
6. **Lisa Priester** - Student Council, Gates Mills - \$21.84 per hour as needed.
7. **Kelly Sanelli** - Student Council, Millridge - maximum of 70 hours total - \$21.84 per hour as needed.
8. **Amy Snow** - Student Council, Millridge - maximum of 70 hours total - \$21.84 per hour as needed.
9. **Carly Vinborg** - Science Olympiad Adv/MS/Elem, Step 0 - \$466.00.
10. **Carly Vinborg** - Science Olympiad Coach - \$475.00

B. CERTIFIED - RESIGNATIONS, SUPPLEMENTAL

1. **Carrie Heath** - Science Olympiad Adv/MS/Elem, effective October 15, 2013.
2. **Carrie Heath** - Science Olympiad Coach, effective October 15, 2013

C. CLASSIFIED - RETIREMENT, ADMINISTRATIVE

1. It is recommended that the Board accept the retirement of **John Folkman** from his position as Director of Business Services, effective at the close of business on December 31, 2013.

It is further directed by this Board that our Treasurer be authorized, and directed, to pay all benefits and other compensation afforded Mr. Folkman due him upon retirement under our Administrators compensation and Benefits policy, such payment to be made by November 15, 2013.

It is further determined by this Board that our Treasurer be hereby directed to advertise and set forth a Public Hearing to consider the re-employment of Mr. Folkman as Director of Business Services, such Public Hearing to be held on December 11, 2013.

We want to express our appreciation for his many years of excellent service and extend best wishes.

D. CERTIFIED – SUBSTITUTES

Substitute Teachers

1. Jocelyn Alexander
2. Michael Bailey
3. Christina Cary
4. Bethany Dauterman
5. Lori Dreskin
6. Kristina Hallet
7. Sandra Kocsis
8. Margaret Mondello
9. Sarah Muzila
10. Ethan Ozinga
11. Douglas Phillips
12. Denise Reichhardt
13. Patricia Saddle
14. David Salem
15. Patricia Saluan
16. Catherine Trepal
17. Valerie Weimer
18. Joseph Welsch

E. CLASSIFIED - APPOINTMENTS

1. **Jason Berke** - 90-Day Probationary contract as a Bus Driver, Bus Garage, effective October 17, 2013, 4.5 hours per day - \$19.35 per hour.
2. **Sean Conroy** - 90-Day Probationary contract as a Computer Technician, High School, effective October 28, 2013, 8 hours per day - \$23.19 per hour.
3. **Brianne Malone** - 90-Day Probationary contract as a Job Trainer, CEVEC, effective October 11, 2013, 6 hours per day - \$16.00 per hour.
4. **Michelle Marino** - Building Monitor, Millridge, effective October 24, 2013, 2 hours per day - \$13.72 per hour.
5. **Margo Meyers** - 90-Day Probationary contract as a Bus Driver, Bus Garage, effective October 7, 2013, 4.5 hours per day - \$19.35 per hour.

F. CLASSIFIED - APPOINTMENTS, SUPPLEMENTAL

1. **Carla Bondra** - AM/PM Supervision, Middle School - \$17.04 per hour as needed.
2. **Lawrence Braun** - Dramatics/Choreographer HS Musical, Step 3 - \$1,208.00.
3. **Lawrence Braun** - Dramatics Director/Musical, High School, Step 3 - \$3,796.00.
4. **Susan Grasso** - AM/PM Supervision, Lander - \$17.04 per hour as needed.
5. **Debra Martin** - Recommend payment for hours worked for the CEVEC Summer Foster Grant Program during the period of June 13, 2013 through August 25, 2013, not to exceed 100 hours at \$15.38 per hour.
6. **Terri Martorello** - AM/PM Supervision, Middle School - \$17.04 per hour as needed.
7. **Louise Matoney** - AM/PM Supervision, Middle School - \$17.04 per hour as needed.
8. **Monica Roddy** - AM/PM Supervision, Middle School - \$17.04 per hour as needed.
9. **Leslie Sekerak** - Student Council, Gates Mills - \$21.84 per hour as needed.
10. **Kim Studer** - AM/PM Supervision, Millridge - \$17.04 per hour as needed.
11. **Sheryl Studer** - Cat's Cabinet, High School - \$863.00.

G. CLASSIFIED - SUPPLEMENTAL APPOINTMENT, ADJUSTMENT

1. **Derek Rosson** - Recommend supplemental pay for Soccer/Asst Coach be adjusted to Step 2 - \$3,451, instead of Step 1 - \$2,588, as approved on the June 20, 2013 Agenda.

H. CLASSIFIED - SUBSTITUTES

Instructional Assistant/Job Trainer Substitutes

1. Michelle Marino
2. John Spiccia

Food Service Substitutes

1. Gina Cannata
2. Nicole Kostiha
3. Wendy Wallace

Custodian Substitutes

1. Jesse Tucker

Library Substitute

1. Diana Minadeo

I. CLASSIFIED - RESIGNATION

1. **Michelle Marino** - Building Monitor (1 hour per day), Millridge, effective October 23, 2013 to accept a Building Monitor (2 hours per day), Millridge, effective October 24, 2013.
2. **Margo Meyers** - Food Services, effective October 22, 2013.

J. CLASSIFIED - RETIREMENT

1. **Patricia Nerone** - Healthcare Paraprofessional, Center, is retiring, effective January 1, 2014, after having been with the Mayfield Schools since August of 2002. We want to express our appreciation for her many years of excellent service and extend best wishes.

K. MAYFIELD POOL AND FIELD HOUSE PERSONNEL

Recommend the following for Lifeguard Facility:

1. **Maggie Carroll**

L. ATHLETIC WORKERS

1. **Danielle D'Amico**
2. **Carly Vinborg**

ADDENDUM – Personnel

M. CERTIFIED - LEAVES OF ABSENCE

1. **Lorraine Rzepka** - Special Education Teacher, Middle School - Paid sick leave as a deduction from accumulated sick leave balance beginning September 23 through October 9, 2013. FMLA ran concurrently with paid leave during this time.
2. **Keri Saari** - Kindergarten Teacher, Center - Paid sick leave as a deduction from accumulated sick leave balance beginning September 17 through November 22, 2013. Unpaid parental leave begins November 25, 2013 through June 13, 2014. FMLA ran concurrently with paid sick leave through October 21, 2013.

N. CLASSIFIED - LEAVES OF ABSENCE

1. **Patrick Capuzzo** - Custodian, High School - Paid sick leave as a deduction from accumulated sick leave balance beginning August 14 through October 31, 2013. FMLA ran concurrently with paid leave during this time.
2. **LuAnn Bodnovich** - Special Needs Assistant, Millridge - Paid sick leave as a deduction from accumulated sick leave balance beginning August 27 through October 3, 2013. FMLA ran concurrently with paid sick leave during this time.
3. **Lori Tagg** - Healthcare Paraprofessional, High School - Paid sick leave as a deduction from accumulated sick leave balance beginning October 8 through October 25, 2013. FMLA ran concurrently with paid sick leave during this time.

O. CERTIFIED SUBSTITUTES

Substitute Teachers

1. Mariann Anderson
2. Tricia Hester

P. CERTIFIED - RESIGNATIONS, SUPPLEMENTAL

1. **Joseph Mallin** - Science Olympiad Coach, effective 10/21/2013.

Q. CLASSIFIED - SUBSTITUTES

Transportation Substitute

1. Ronald Podojil

Instructional Assistant/Job Trainer Substitute

1. Charlene Perry

R. CERTIFIED - APPOINTMENTS, SUPPLEMENTAL

Recommend the following certified employees persons to be compensated as Mentors for the 2013-2014 school year - \$1,200.00 each.

1. **Mary Ann Broscheid**
2. **Alison Dreher**
3. **Robert Friel**
4. **Kathleen Gould**
5. **Danielle Grantham**
6. **Carol Ianiro Bohlke**
7. **Amy Jacobson**
8. **Sarah Keso**
9. **Nicoletta Mikulasik**
10. **Rachael Papa**
11. **Susan Meyer**
12. **John Sullivan**
13. **Amy Witte**

Recommend the following certified staff for the Learning Coach supplemental, to work with students who need to pass the OGT:

1. **Mia Bourdakos** - Step 3, \$28.00 per hour.
2. **Paula Canfield** - Step 3, \$28.00 per hour.
3. **Zarra Keith** - Step 3, \$28.00 per hour.
4. **Ryan Pubentz** - Step 1 - \$24.00 per hour.

Recommend the following certified staff member for the following supplemental position for the 2013-2014 school year:

1. **Karen Wehagen-Sulzer** - Dance Team Advisor, Step 1 - \$949.00.

Motion by Daniel Carlson, second by Al Hess.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

REGULAR AGENDA

9. OTHER SUPERINTENDENT'S BUSINESS:

A. WESTERN RESERVE ATHLETIC CONFERENCE -- Att. #1

Board Action: 2013-159

The Mayfield Board of Education approves joining the Western Reserve Conference beginning in the 2015-16 school year with other pertinent details as found in Att.#1.

File Attachments

[Oct 23, 2013 Regular Meeting Att.#1.pdf \(63 KB\)](#)

Motion by Al Hess, second by Pete Glynos.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

10. TREASURER'S REPORT

A. FINANCIAL STATEMENTS FOR SEPTEMBER 25, 2013 -- Atts. #2, 3, 4, 5, 6, & 7

Board Action: 2013-160

The Mayfield Board of Education approves the following financial reports for the month ending September 25, 2013.

File Attachments

- [Oct 23, 2013 Regular Meeting Att.#2.pdf \(94 KB\)](#)
- [Oct 23, 2013 Regular Meeting Att.#3.pdf \(646 KB\)](#)
- [Oct 23, 2013 Regular Meeting Att.#4.pdf \(389 KB\)](#)
- [Oct 23, 2013 Regular Meeting Att.#5.pdf \(1,915 KB\)](#)
- [Oct 23, 2013 Regular Meeting Att.#6.pdf \(762 KB\)](#)
- [Oct 23, 2013 Regular Meeting Att.#7.pdf \(255 KB\)](#)

Motion by Pete Glynos, second by Daniel Carlson.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

B. FINANCIAL TRANSACTIONS

Board Action: 2013-161

The Mayfield Board of Education approves the following financial transactions/recommendations:

A. ADVANCES:

It is recommended that the Mayfield Board of Education approve the following advances out.

From Fund/SpCC	To Fund/SpCC	Amount
Funds transferred to cover an operational deficit or liability		
	516-1484	
001-0000 (General Fund)	(FY2014 - Title 6B)	\$170,000.00
	524-1485	
001-0000 (General Fund)	(FY2014 - Perkins)	\$30,000.00
	551-1486	
001-0000 (General Fund)	(FY2014 - Title III, LEP)	\$7,000.00
	572-1487	
001-0000 (General Fund)	(FY2014 - Title I)	\$90,000.00
	590-1491	
001-0000 (General Fund)	(FY2014 - Title IIA)	\$15,000.00
	599-1493	
001-0000 (General Fund)	(FY2014 - WIA)	\$200,000.00

B. APPROPRIATION MODIFICATION

CORRECTIONS:

Fund	Fund Name	Appropriation	Increase	Appropriation
572-1487	Title 1	\$356,129.57	\$189.08	\$356,318.65

To modify appropriations to include carryover revenue from FY2012/13 to match anticipated Federal revenue awards.

Fund	Fund Name	Appropriation	Increase	Appropriation
551-1481	Title III, Immigrant	\$0.00	\$3,623.09	\$3,623.09

To modify appropriations from FY2013/14 to match anticipated Federal revenue awards.

Motion by George J Hughes, second by Al Hess.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

11. OTHER TREASURER'S BUSINESS

A. FIVE YEAR FORECAST--Att.#8

Board Action: 2013-162

The Mayfield Board of Education approves the five-year forecast as required by ORC 5705.394 inclusive of all assumptions contained therein, and direct the Treasurer to file said forecast with the Ohio Department of Education by no later than October 31, 2013. Att. #8.

File Attachments

[Oct 23, 2013 Regular Meeting Att.#8.pdf \(2,253 KB\)](#)

Motion by Daniel Carlson, second by George J Hughes.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

B. DONATIONS –

Board Action: 2013-163

The following donations have been approved by the Board:

1. \$250.00 from the Cleveland Clinic, 6801 Brecksville Road, Suite 20, Independence, OH 44131 to the CEVEC Job Fair.
2. \$1,000.00 from Richard & Jann Glove, 14075 Country River Lane, Newbury, OH 44065 for the High School Mathematics Scholarship Fund.
3. \$500.00 from the Mayfield Academic Boosters Club, Therese Razzante, President, 1101 S.O.M. Center Road, Mayfield Heights, OH 44124 to the Mayfield High School Science Olympiad Club.
4. \$350.00 grant from the Mayfield Business Education Community Alliance Foundation, John Folkman, Treasurer, 1101 S.O.M. Center Road, Mayfield Heights, OH 44124 to the CEVEC Job Fair.

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5. \$3,230.00 grant from the Mayfield Business Education Community Alliance Foundation, John Folkman, Treasurer, 1101 S.O.M. Center Road, Mayfield Heights, OH 44124 to Mayfield High School (Michael Bokovitz) to purchase studio furniture for "The Loft".
6. \$200.00 from Kiwanis Club of Hillcrest-Ohio, 5232 Ridgebury Blvd., Lyndhurst, OH 44124 towards the purchase of an Automated External Defibrillation (AED defibrillator) for the Mayfield City Schools' Wildcat Sport & Fitness Center.

Motion by Pete Glynos, second by Daniel Carlson.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

C. 2013-14 - CUYAHOGA COUNTY EDUCATIONAL SERVICE CENTER INTERDISTRICT SERVICE AREA CONTRACT -- Att. #9

Board Action: 2013-164

The Mayfield Board of Education approves the Interdistrict Service Area Contract for the 2013-14 School Year with the Cuyahoga County Educational Service Center as found in Att. #9.

File Attachments

[Oct 23, 2013 Regular Meeting Att.#9.pdf \(490 KB\)](#)

Motion by Daniel Carlson, second by Al Hess.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

ADDENDUM – Other Treasurer’s Business

D. AUTHORIZATION TO THE TREASURER - CITY OF CLEVELAND/CUYAHOGA COUNTY DEPARTMENT OF WORKFORCE DEVELOPMENT GRANT

Board Action: 2013-165

The Mayfield Board of Education authorizes the Treasurer to assemble, review, & sign any necessary documents associated with Federal Grant funding received the form the City of Cleveland/Cuyahoga County Department of Workforce Development and that he will submit for adoption the acceptance, amendments, and/or modifications to the financials associated with said funds.

Motion by George J Hughes, second by Pete Glynos.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

REGULAR AGENDA

12. OTHER BUSINESS

A. PARENTAL TRANSPORTATION CONTRACTS -- ATT. #11

Board Action: 2013-166

The Board of Education has approved the following resolution:

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The Ohio Department of Education requests an annual resolution concerning our payment of parental transportation contracts in lieu of Board provided transportation. Request approval of the following resolution:

BE IT RESOLVED, THAT the Mayfield City School Board of Education has declared that transportation by school conveyance is impractical for children attending the schools listed in Att. #11. the Board will agree to pay the parent or guardian of a pupil an amount that will be calculated by the Ohio Department of Education in lieu of providing transportation.

File Attachments

[Oct 23, 2013 Regular Meeting Att.#11.pdf \(55 KB\)](#)

Motion by Daniel Carlson, second by George Hughes.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

B. EMERGENCY POLICY ADOPTION - 5112 ENTRANCE REQUIREMENTS -- Att.#12

Board Action: 2013-167

The Mayfield Board of Education approves the Emergency Adoption of Policy #5112 Entrance Requirements in order to comply with current law as found in Att. #12.

File Attachments

[Oct 23, 2013 Regular Meeting Att.#12.pdf \(186 KB\)](#)

Motion by Pete Glynos, second by George J Hughes.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

C. IN MEMORIAM --

1. Doris Goodman, passed away on September 30, 2013. Mrs. Goodman was an elementary teacher and taught for 26.5 years at Lander Elementary School until she retired in 1983.

Condolences are extended to the family of Doris Goodman.

2. Erma Leutbecker, passed away on October 3, 2013. Mrs. Leutbecker was an elementary librarian and worked for 25 years at Lander Elementary School until she retired in 1985.

Condolences are extended to the family of Erma Leutbecker.

3. Dorothy (Dottie) Kee, passed away on October 20, 2013. Mrs. Kee was an elementary teacher and taught for 25 years at Lander Elementary School and she substituted continually for the district since her retirement in 1995.

Condolences are extended to the family of Dorothy Kee.

ADDENDUM – Other Business

D. DECEMBER 2013 REGULAR BOARD MEETING DATE & START TIME CHANGE

Board Action: 2013-168

It is recommended that the Mayfield Board of Education change its Regular Board Meeting date & start time from 7:30 p.m., Wednesday, December 18, 2013 to 6:00 p.m., Wednesday, December 11, 2013. This date and time change is being scheduled to accommodate the following meeting format: 6:00 p.m. Executive Session, 7:00 p.m. Public Hearing, 7:30 p.m. Regular Business.

Motion by George J Hughes, second by Al Hess.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

REGULAR AGENDA

13. ADJOURNMENT:

Board Action: 2013-169

A. ADJOURNMENT Time: 8:40pm

Request approval to adjourn meeting at 8:40 pm

Motion by George J Hughes, second by Pete Glynos.

Final Resolution: Motion Carries

Yea: Daniel Carlson, Pete Glynos, Sue Groszek, Al Hess, George J Hughes

Date Approved: _____

Signed: _____

Ms. Sue Groszek, Board President

Attest : _____

Mr. Scott Snyder, Treasurer